

Chemistry Department Research Labs ONECARD Access & Key Request Form

The exterior doors of Caudill and Kenan Laboratories are unlocked from 7 AM until 7 PM on weekdays when UNC is open for business. For entry at all other times, a UNC ONECARD is required for access. All employees and adjunct faculty of the Chemistry Department are members of an access list that grants 24/7/365 access. Anyone not on the Chemistry Department payroll may be granted access upon request from a faculty member using this form. Keys for interior building doors should also be requested using this form. Keys for exterior building doors are no longer issued. Please provide the following information for each person, including the end date for when access will no longer be needed.

Chemistry Faculty Member

Date of Request

Signature

	NAME	PID	WHICH BUILDING/ROOM	END DATE
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Return completed form to Facilities Manager

Chemistry Approval